JEB,

brought this up late Friday.
Should this be included in your paper that
I am including in Steering Cmte Agenda and
STO Mtg.?

STAT

martha

November 1, 1985

MEMORANDUM FOR: STAT

                   Assistant Director of Training for Curriculum

FROM: STAT

                   Deputy Chief, Information Systems Training Division

SUBJECT: Course and Program Review for FY 1986

      ISTD plans to take the following actions with respect to the courses listed for review.

      a) EXEC II - We intend to drop this course by December 1985. OIT is encouraging people to use REXX instead of EXEC II. Therefore, we expect there will be a significant decline in interest in this course. We plan to start teaching REXX in January 1986, subject to curriculum committee approval.
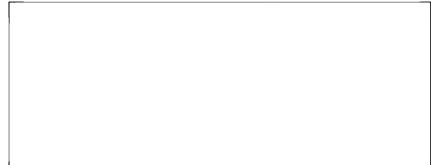
      b) RAMIS I & II - ISTD stopped formal classroom courses on RAMIS in FY85. NOMAD2 is replacing RAMIS in the Agency. However, there will still be some interest in RAMIS for several years. For this reason, ISTD has ordered a Computer Based Training (CBT) Course covering RAMIS. If we are successful in installing RAMIS CBT by January 1986, it might be very interesting to review the CBT version of this course in the third quarter of FY86.

      c) Writing JCL and PL/1 - ISTD no longer teaches either of these courses. However, we do schedule the teaching of these courses by OIT. The demand for both courses is fairly constant but low, 60 - 100 students per year, per course. This arrangement has worked well. Considering the low resource utilization it is not obvious that a course review of these courses is warranted.

      d) Introduction to ADP - A report on this course was submitted to the curriculum committee in the fourth quarter FY85. At that time we indicated that the course should be dropped, because there are so many viable options to obtain general ADP familiarity. Self study utilizing materials already in the Learning Center being a primary way. We are looking into possible ways of providing some tailored training on this subject (CIA ADP security concerns, computer application packages available in the CIA, ADP trends in the CIA, CIA unique systems). Reviewing this course again in the fourth quarter of FY86 would be useful to determine if the self-study method of obtaining this training had actually worked.

      e) NBI Word Processing - This course has a low but steady demand. A course review would help us determine if the advantages to the Agency outweigh the costs.

f) AIM - The AIM system is a major part of a number of Agency specific systems (SAFE, CAMS, DESIST, etc.). The AIM series of courses are taken by several hundred students each year. Not only can students obtain AIM via formal courses but also through a video tape course. In January 1986 a CBT version of this course will be available. A review of the entire series of AIM courses, and both classroom and self-study delivery methods would be extremely beneficial to ISTD.

STAT